

TA Webinar FAQ Tool, Tuesday 3/26/2024

This webinar is designed to address general questions about the application process, and not for discussing details of specific projects. Please email funding@yamhillcco.org with project-specific questions. We offer one-on-one technical assistance, and please remember, we still have limitations on our support so that we can be fair to all applicants.

Yamhill County Community Health Improvement Plan 2023-27:

<https://yamhillcco.org/wp-content/uploads/Collaborative-Yamhill-Region-CHIP-2023-website-2023.pdf>

Early Learning Strategic Plan and Community Prevention and Wellness Strategic Plan link: <https://yamhillcco.org/about-us/measuring-health/>

Email for questions and support: funding@yamhillcco.org

RFP link: <https://yamhillcco.org/community-programs/funding-opportunities/> All of the relevant links for both the spring grant cycled and CCBF funds will be here.

Application: https://www.surveymonkey.com/r/AHRC_apply Is you would like this application in your preferred language or need assistance in reading or completing this application, please contact funding@yamhillcco.org

Part 1: Overview of Yamhill Community Care's Joint Funding 2024 RFP

Is funding for THW limited up to \$5,000? Yes.

Will we get a copy of this slide deck? Yes! This webinar recording and the slides will be posted to our website here: <https://yamhillcco.org/community-programs/funding-opportunities/>

Can an organization submit more than one application if they are submitted to different funding sources? Yes, you can submit different applications for different funding sources. If your organization is doing that, we recommend to make the project titles very specific and very clear to our staff that you are applying to different sources of funding. Example: if you putting together a larger project where part of it is based on primary prevention and part is a capital or physical resource request, we suggest labeling one applications as primary prevention strategy for project X and the other: new fridge for project X.

If you submit multiple applications you can reuse narrative language around organization project design and outcomes.

Are you able to blend funding for one project? Yes, we have the ability to do that. We transitioned as an organization to a single entry grant application. This give us the option to consider project against multiple sources of funding and we found that because our purpose and priorities between the sources of funding often overlap or are

very similar; these projects could be considered under multiple sources of funding. We can create funds or match funds.

Is this sustainable funding beyond one year? Most of the funding available in this RFP is project specific with a timeline for completion. However, with the Community Prevention & Wellness (CPW) Fund, we do have the opportunity to renew funding for projects. It is a simplified process that goes through review by the CPW Committee. We can consider sustainability but when you are applying, perhaps the best approach at this point is to think about what you can accomplish in the next year. Some of the funds do have a time-based restriction like the Early Learning funds that is project-based and calendar-based. If you are looking for sustainable funding that might be a better conversation for specific staff members but we have seen that option in some of the funds exercised.

If one has a capital project and then a project under Tier 1 or Tier 2 - is it better to submit separate applications? Or blend? It depends on the project, really. We have the potential to match or break funds internally. If you have a very clear idea that you are asking for different types of funding and also if you have a clear idea of a budget, perhaps one element of the project is \$5k that would be a different opportunity, and another part of the project is \$200k then you may want to do separate applications because the higher the value, especially for a capital project or a Tier 2 project, it certainly take more consideration and it would be under more scrutiny because it is a significant investment for a limited amount of funds available.

Can you support multi-year projects? As mentioned, some of the funds do have a calendar restriction where the work needs to be completed by a specific date. Early Learning funds are one of those funds. We can consider multi-year projects, it's good to note that. As far as long term sustainability plan we can't guarantee that projects will be renewed for funding in future years but some of the funds have a little more flexibility when the work can't be completed. Start with the work that can be done this year, and then especially in the budget or narrative of the application, build out the sustainability concept and you can build a multi-year project concept. That is certainly an option.

If you are considering the need for blended funding do you need to do multiple applications? If you are confused about whether you should do one application or several applications or what would be the best approach for your project(s) please email funding@yamhillcco.org to start a conversation with our staff. It really depends on the parameters of the project you are applying on behalf of.

Does other funding for the project need to be secured before applying? No, we do not require matching funds or outside funds. We do find that projects that reflect community collaboration or do have strong financial support coming in tend to be more competitive but it is not something we require before you apply for our funding sources. Early Learning funds are the exception because there is a 25% match required but in can be In-kind. It could be staff hours; we can help you figure that out. Everyone has a 25% match and it doesn't have to be cash.

If we have a smaller project that fits well under Tier 2 or Tier 3, is that appropriate or are those reserved for larger grant amounts? Match the project to the funding source. With both the SHARE fund and CPW fund in 2023, we awarded several smaller grants. We look at the type of funding you are asking for; is it primary prevention, capital-based, or is it in close alignment with the CHIP work that our community has prioritized. The smaller projects are very competitive for funding in the larger tiered funding sources.

NEW 4.12.24

Can I apply for SHARE with a project that doesn't include a housing component?

Yes, you can. At one project awarded must include a housing component, but not all SHARE awards must be for housing projects.

I am from a clinic or healthcare agency. Can I apply?

Yes, you are eligible to apply, but projects for any healthcare service delivery or for any Medicaid covered services are not eligible.

Part 2: Application Quality and Alignment

Application: https://www.surveymonkey.com/r/AHRC_apply It looks like a survey but it is an application. We recommend completing the application in a Word document and transferring it over to Survey Monkey. You do have the option to email a Word application to us. We prefer that you do use the Survey Monkey application form because it makes everything consistent and it makes sure the review can be objective.

If you would like this application in your preferred language or need assistance in reading or completing this application, please contact funding@yamhillcco.org

If I'm applying for the Community Capacity Building Fund can I also apply to this grant cycle? Will either reduce my chances of an award in the other? You can apply to both funding opportunities and it will not reduce your funding chances in either fund.

If I was a THW grant recipient last year, can I still apply this year? Yes, and that goes for any of our funding opportunities: SHARE, CHIP, CPW. Even if it is for a continuation of a project, you can apply. We do have criteria around a current award being in good standing.

Can I apply for the THW grant for more than one project? Yes.

Am I more likely to get funded if I request a smaller award? Yes. We can fund more projects when the award amounts are smaller however we have made significant awards in the past.

What should an organization do if they are not sure what Tier or funding source is the best fit for their project? Contact our staff at funding@yamhillcco.org

How will the review committee be judging applications? When the RFP closes on May 3rd, staff will begin reviewing the applications for completeness and accuracy. They will work with you to clarify the appropriateness and completeness of your application. Once we make sure the applications appropriately match the funding sources applied for and that we understand the organizations. A spreadsheet is created with all the data to have a fair comparative analysis. From that point, both staff and the Ad Hoc committee assemble to start reviewing and scoring the applications on a 3-point scale.

- 0 – Did not meet requirements
- 1 – Met requirements
- 2 - Exceeds

Each application will be scored by multiple committee members. No application will be scored by the same committee members. This will keep the evaluations fair and balanced. There are weighted considerations for the priorities that we have from the Community Health Improvement Plan at service populations especially marginalized or historically oppressed people, how they are being served. Once the scoring is completed by staff and committee members, they are correlated and we are able to create a prioritized list of projects to fund. When we have exhausted the funds based on projects on the priority list then we create a recommendation list to our governing committees to provide an approval. This goes to the YCCO Board of Directors for final approval. Once the Board approves the projects for funding then award letters will be sent out. You will hear from us when your project is selected for funding or is not selected.

If your project was not selected for funding it may have been a great project. There were simply other more competitive projects that were funded in advance. It could be a possibility for you to apply with the project next year or a different project. You always have the opportunity to contact staff and ask what could have made your project more competitive for funding consideration. The technical assistance does not end if your project is not selected this year.

Once award letters go out we begin working with our contracts and finance teams to make sure we have all the appropriate documentation, a signed Memorandum of Understanding (MOU), an agreement for the work to be done then we can send the money to you and then get into the reporting cycle.

Is there an opportunity to see the reporting requirements (if awarded) during the application cycle? We can share a general outline of the reporting template. We do customize the reporting template for the specific project. Reporting is bi-annual: a mid-point report accompanied by an optional site visit then a final report. Only two reports. We don't ask for quarterly reports except for some of the Early Learning funds. The reports will have specific recording on each of the outcome measures. Most of the

outcomes in the original application will transfer over to the grant agreement then transfer over directly to the reporting requirements along with some basic narrative questions. It is a fairly short, streamlined reporting process.

Can you clarify when applications can begin to be submitted and where to access this application? The application is live on our website already.

Ad Hoc Review Committee

Yamhill Community Care is recruiting members for our Ad Hoc Review Committee or AHRC. This committee consists of community members and the purpose is to bring the community perspective to our review process.

Committee members will review up to 6 applications to this year's spring RFP and will be compensated \$40 per application if they meet eligibility criteria. The committee will review applications on a rolling basis from 5/6/24 until 7/30/24.

Submitted by,

Natalie Walker, Office Manager