**Meeting background:** The Community Advisory Council is tasked with creating a Community Health Assessment, to help us understand the needs in the community, and a Community Health Improvement Plan, which outlines ways we can meet those needs. The CAC’s main role is to be a link between the community and the CCO, but we can define how we want our meetings to look and what our goals are as a committee. These discussions are designed to help us create the best meetings for this group.

**Meeting purpose:** To review the Community Health Assessment areas of focus, and determine what information is still needed from tailored survey and focus group questions.

**Attendees:   
\*Note:** Agenda Items are: Information/Consultation (I), Decision Needed (D), Action (A), Presentation (P).

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| **Time / Duration** | **Agenda Item (I, D, A, P)** | **Detail** | **Responsible Party** |
| **5:30pm** | **Welcome** | 1. Icebreaker – favorite holiday movie | **Ginny Rake** |
| **5:35pm** | **Updates and Announcements** | 1. Innovator Update (provided) App for CCO 2.0 policies affecting CAC; CCO’s required to serve populations by county boundaries. Governor’s budget 2019-2021 released. SHIP survey avail in Eng & Span online. Flu shot reminder. New Oregon Medicaid Director hired, Lori Coyner 2. Executive Brief of the Board –the transition to PhTech on Jan 1 & alternative payment methods 3. Committee Member Renewals and OHA TA 4. CAC Conference: March 19-20. We can send 4 members this time. Members of CAC’s and staff from all over OR will be attending. Focus will be on CHIP and CHA.   Heather  Gary  Jerry  Mike  Guadalupe  Ginny | **Joell Archibald**  **Ginny Rake**  **Emily Johnson** |
| **6:45 pm** | **CHA survey review** | Our goals for the day:  Review survey  prioritize questions  Identify places to distribute flyers and surveys  Identify potential forum locations | **Emily Johnson** |
| **7:15pm** | **Survey and focus group assignment** |  | **Emily Johnson** |
| **7:20** | **Agenda planning and icebreaker volunteer** |  | **Ginny Rake** |
| **7:25pm** | **Questions and Comments** |  | **Ginny Rake** |
| **7:30pm** | **Adjourn** |  | **Ginny Rake** |