

# MINUTES



**CAC Meeting / de la reunión**  
**Tuesday, November 21, 2023**  
**5:00 P.M. – 7:00 P.M.**

**Facilitator / Facilitadora: Emily Johnson**  
**Timekeeper / A cargo del tiempo:**  
**Scribe / Escriba: Deedee Bloomer**

<p><b>Location: Hybrid</b> <b>Lugar:</b></p> <p><b>Dial-In:</b> <b>Llamar a la reunión:</b></p>	<p><b>Zoom Meeting / Reunión de Zoom:</b> <a href="https://zoom.us/j/95563486972">https://zoom.us/j/95563486972</a>                  Or In-Person at: 819 NE 3rd St., McMinnville OR 97128</p> <p><b>Meeting ID / ID de la Reunión:</b> 955 6348 6972  <b>Dial in / Llamar:</b> +1 253 215 8782</p> <p>Cell Phone controls / Controles del teléfono celular:                  Press / Presione: *6 mute(silenciar) / unmute(reactivar el micrófono)                  *9 raise your hand(para levantar la mano)</p>
<p><b>Attendees:</b> <b>Asistentes:</b></p>	<p>Alisha Overstreet, *Chris Trunde, *Clay Peterson, *DeAnn Carr, Deedee Bloomer, Emily Johnson, *Guadalupe Vega, Jeff White, *Jenna Harms, *Jennifer Richter, *Jill Roe, *Jim Rickards, *Larry Soderberg, *Laura Bivens, *Seamus McCarthy, Shannon Buckmaster, Suey Linzmeier, Tyler Hartman, *Kristty Zamora-Polanco, Shanna Moon, *Jeanne McCarty, Robin Ferrel, Shay Mooster, *Hope Caldwell, *Dan Cushing, Maribel Dobbins, Jenefar de Leon Cossey, Cassie McPherson, Maria Layne – Spanish Interpreter</p>
<p><b>Review Materials:</b> <b>Revisión de Materiales:</b></p>	<ul style="list-style-type: none"> <li>• Agenda / Programa</li> <li>• Executive Brief / Resumen ejecutivo</li> </ul>
<p><b>Meeting Norms:</b> <b>Normas de la reunión:</b></p>	<p><b>CARE</b></p> <p>Courtesy: respecting time &amp; each other                  Agenda: staying on topic                  Roles: taking responsibility, prepare by reviewing materials                  Evaluation: meeting the goal and following norms</p> <p><b>ATENCIÓN</b></p> <p>Cortesía: respetar el tiempo y a los demás                  Programa: mantenerse en el tema de la conversación                  Papeles: asumir responsabilidad, prepararse revisando los materiales                  Evaluación: alcance de objetivos y cumplimiento de las normas</p>

**(A) Action / Acción, (D) Decision / Decisión, (I) Informational / Informativo, (P) Presentation or Handout / Presentación o Folleto**

Time	Topic(s)	Details / Notes / Action Items	Name
<p><b>5:00 P.M.</b> (10 mins.)</p>	<p><b>Welcome</b> <b>Bienvenidos</b></p>	<p><b>Welcome, Review Agenda, Warm-Up</b></p>	<p>Emily Johnson</p>
<p><b>5:10 P.M.</b> (10 mins.)</p>	<p><b>Recruitment</b> <b>Update</b></p>	<p><b>New Members Update</b> There are three new members that would like to</p>	<p>Shanna Moon</p>

<p><b>5:10 P.M.</b> (10 mins.) cont.</p>	<p><b>Recruitment Update</b></p>	<p>join the CAC. Two of the new members are not in attendance today.</p> <ul style="list-style-type: none"> <li>The CAC voted all in favor of having Cassie McPherson, in attendance today, join the CAC as a new CAC member</li> </ul> <p><b>Recruitment Video Update</b> The CAC recruitment video will be finished in January of 2024</p>	<p>Shanna Moon</p>
<p><b>5:20 P.M.</b> (20 mins.)</p>	<p><b>Recruitment Update: PR</b></p>	<p><b>Social Media Strategy</b> Shanna has been working with Jenefar to come up with a social media campaign to increase awareness and recruit for the CAC</p> <ul style="list-style-type: none"> <li>Campaign will run from mid-November through December</li> <li>There have been two posts to the YCCO Facebook page so far <ul style="list-style-type: none"> <li>Several people have not seen the CAC posts in their Facebook feeds <ul style="list-style-type: none"> <li>People may have to search for and like posts from YCCO but then should start popping up after some interaction</li> </ul> </li> </ul> </li> </ul> <p><u>Group discussion and feedback:</u></p> <ul style="list-style-type: none"> <li>Family members wont typically use the hashtags provided</li> <li>Language used feels system-y <ul style="list-style-type: none"> <li>Needs to have more of an emphasis on the outcome of attending meetings</li> </ul> </li> <li>Need to do some search engine optimization (SEO)</li> <li>Look at the CHA to see what was mentioned by community members for post ideas or specific terms</li> <li>Love the statement that says, "Did we mention our meetings are kid friendly?"</li> </ul> <p>Shanna and Jenefar will take everyone's feedback and the great ideas for content to develop more engaging content.</p> <p><b>CAC Planning 2024</b> Emily and Shanna set some time aside in December to have a brainstorming session and think about 2024 and topics that need to be covered.</p>	<p>Jenefar de Leon Cossey, Shanna Moon</p>

<p><b>5:20 P.M.</b> (20 mins.) cont.</p>	<p><b>Recruitment Update: PR</b></p>	<ul style="list-style-type: none"> <li>• If anyone has any items or topics they want to see covered, please let Shanna and Emily know</li> <li>• Consider re-visioning with the CAC</li> </ul>	<p>Jenefar de Leon Cossey, Shanna Moon</p>
<p><b>5:40 P.M.</b> (20 mins.)</p>	<p><b>CAC Member Charter</b></p>	<p><b>Review and update CAC Member Charter</b> Shanna will be reviewing the CAC charter to make sure it makes sense, is relatable, and readable to everyone.</p> <p><u>Group discussion and feedback:</u></p> <ul style="list-style-type: none"> <li>• Need to shorten document</li> <li>• Use the word preventive consistently through document</li> <li>• Needs to be at a sixth grade reading level with added required language</li> <li>• Handy to have in the Board binder</li> <li>• Add Tribal relationship/requirements</li> <li>• One version for the Board and one version for the CAC</li> <li>• Add a definitions page to CAC version of charter</li> <li>• Make the charter more visual</li> <li>• Need to add Acronyms definition section</li> <li>• Define why things are bolded within the document</li> <li>• Label the document as a charter</li> <li>• Include the options of virtual and in person meetings</li> <li>• Add that there is childcare and food</li> <li>• Stipends for CAC and subcommittee meetings <ul style="list-style-type: none"> <li>○ Clarify and include virtual people, minutes, data, broadband support, etc.</li> </ul> </li> </ul> <p>The group discussed having a more formal process around making recommendations and bringing regular updates to the board.</p>	<p>Shanna Moon</p>
<p><b>6:00 P.M.</b> (5 mins.)</p>	<p><b>IHM and HRSN Update</b></p>	<p><b>IHM and HRSN Update</b></p> <p><b>Action Item:</b> Acronym update for CAC in January</p> <p><b>Integrated Health Management (IHM) Update</b> YCCO will be bringing care management (CM), utilization management (UM), and appeals and grievances in house on January 1, 2024.</p>	<p>Emily Johnson</p>

<p><b>6:00 P.M.</b> (5 mins.) cont.</p>	<p><b>IHM and HRSN Update</b></p>	<ul style="list-style-type: none"> <li>• There will be an IHM CAC presentation in January 2024 to learn more</li> </ul> <p><b>Health Related Social Needs (HRSN) Update</b> The CAC discussed the upcoming HRSN program and logistics. This is a benefit expansion of existing Medicaid benefits.</p> <ul style="list-style-type: none"> <li>• Climate devices covered benefit will go live on January 1, 2024 <ul style="list-style-type: none"> <li>○ Will cover 5 different devices: <ul style="list-style-type: none"> <li>• Air conditioners</li> <li>• Air filters</li> <li>• Heaters</li> <li>• Portable power supplies</li> <li>• Mini refrigerators</li> </ul> </li> </ul> </li> <li>• Housing benefit will roll out in November of 2024 <ul style="list-style-type: none"> <li>○ Will include rent assistance, utility assistance, and housing navigation services</li> </ul> </li> <li>• Nutrition benefit will roll out in January of 2025 <ul style="list-style-type: none"> <li>○ Veggie RX</li> <li>○ Medically tailored meal delivery</li> <li>○ Nutrition education</li> </ul> </li> </ul>	<p>Emily Johnson</p>
<p><b>6:05 P.M.</b> (20 mins.)</p>	<p><b>Check-in and Updates Registro y actualizaciones</b></p>	<p><b>Early Learning Update</b></p> <ul style="list-style-type: none"> <li>• Maribel to email out an update about a free Thanksgiving dinner and box for people in need</li> </ul> <p><b>Innovator Agent Update</b></p> <ul style="list-style-type: none"> <li>• Innovator Agent Update will be emailed out to all CAC members</li> </ul>	<p>Maribel Dobbins</p> <p>Kristty Zamora-Polanco</p>
<p><b>6:25 P.M.</b> (10 mins.)</p>	<p><b>Wrap-Up Resumen</b></p>	<p>Reminders (Recordatorio)</p> <p><b>Captured Action Items</b> (Capturar los puntos de acción)</p> <ul style="list-style-type: none"> <li>• Acronym update for CAC in January</li> <li>• IHM CAC presentation in January 2024</li> <li>• Maribel to email out an update about a free Thanksgiving dinner and box for people in need</li> <li>• Innovator Agent Update will be emailed out to all CAC members</li> </ul> <p>For the Good of the Order (Por el bien del orden)</p>	

<b>7:00 P.M.</b>	<b>Adjourn Cierre</b>		Emily Johnson
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**Next CAC Meeting: December 19, 2023 5:00 P.M. to 7:00 P.M.**

*Respectfully submitted,  
Deedee Bloomer, Integrated Systems Coordinator*