

# AGENDA



**CAC Meeting / de la reunión**  
**Tuesday, June 11, 2024 5:00 P.M. – 7:00 P.M.**

**Facilitator / Facilitadora: Shanna Moon**  
**Scribe / Escriba: Deedee Bloomer**

<p><b>Location: Hybrid</b> <b>Lugar:</b></p> <p><b>Dial-In:</b> <b>Llamar a la reunión:</b></p>	<p><b>Zoom Meeting / Reunión de Zoom</b> <a href="https://zoom.us/j/83722298812">https://zoom.us/j/83722298812</a>                  Or In-Person at: 819 NE 3rd St., McMinnville OR 97128</p> <p><b>Meeting ID / ID de la Reunión:</b> 837 2229 8812  <b>Dial in / Llamar:</b> +1 346 248 7799</p> <p>Cell Phone controls / Controles del teléfono celular:                  Press / Presione: *6 mute(silenciar) / unmute(reactivar el micrófono)                  *9 raise your hand(para levantar la mano)</p>
<p><b>Attendees:</b> <b>Asistentes:</b></p>	<p>Alejandra Cortes, Alisha Overstreet, *Beto Reyes, Cassie MacPherson, *Dan Cushing, *DeAnn Carr, *Deedee Bloomer, Emily Johnson, *Guadalupe Vega, *Hope Caldwell, Jeff White, Jeanne McCarty, Jenefar de Leon Cossey, *Jenna Harms, *Jennifer Laine, *Jill Roe, Kristty Polanco, *Larry Soderberg, Laura Bivens, Maribel Dobbins, Rachel Flores, Rosio Hernandez, Seamus McCarthy, *Shela Pennington, Shanna Moon, *Shannon Buckmaster, Shay Mooster, Suey Linzmeier, Tyler Hartman, Manda Palmertree, Beto Reyes, Daniell Russel, Fabiola Ramos, Maria Layne and Ariel - Spanish Interpreters</p>
<p><b>Review Materials:</b> <b>Revisión de Materiales:</b></p>	<ul style="list-style-type: none"> <li>• Agenda / Programa</li> <li>• Executive Brief / Resumen ejecutivo</li> </ul>
<p><b>Meeting Norms:</b> <b>Normas de la reunión:</b></p>	<p><b>CARE</b>      <b>Courtesy:</b> respecting time &amp; each other  <b>Agenda:</b> staying on topic  <b>Roles:</b> taking responsibility, prepare by reviewing materials  <b>Evaluation:</b> meeting the goal and following norms</p> <p><b>ATENCIÓN</b>      <b>Cortesía:</b> respetar el tiempo y a los demás  <b>Programa:</b> mantenerse en el tema de la conversación  <b>Papeles:</b> asumir responsabilidad, prepararse revisando los materiales  <b>Evaluación:</b> alcance de objetivos y cumplimiento de las normas</p>

**(A) Action / Acción, (D) Decision / Decisión, (I) Informational / Informativo, (P) Presentation or Handout / Presentación o Folleto**

Time	Topic(s)	Details / Notes / Action Items	Name
<p><b>5:00 P.M.</b> (10 min.)</p>	<p><b>Welcome</b> <b>Bienvenidos</b></p>	<p>Welcome / Tech / Warm up / Review Agenda                  Welcome to new staff members:</p> <ul style="list-style-type: none"> <li>• Manda Palmertree, Manager of Provider Network</li> <li>• Beto Reyes, Community Engagement Specialist</li> </ul>	<p>Shanna Moon</p>

Time	Topic(s)	Details / Notes / Action Items	Name
<b>5:10 P.M.</b> (5 min.)	<b>May Follow up</b>	<p>Language Access Update</p> <ul style="list-style-type: none"> <li>• A meeting was held to elevate the Language Access issue brought up at last months meeting, no conclusion as of yet</li> <li>• I Speak cards are available in the office in 12 different languages               <ul style="list-style-type: none"> <li>○ These cards will be given to all members upon enrollment that do not speak English as their first language</li> <li>○ Deaf or Hard of Hearing cards are available as well</li> </ul> </li> </ul> <p>New Member Welcome</p> <ul style="list-style-type: none"> <li>• Rachel Flores joined last month as a guest and is now a CAC member</li> </ul> <p>Membership Update</p> <ul style="list-style-type: none"> <li>• Theresa Whitesides no longer a CAC member</li> </ul>	Shanna Moon Shay Mooster
<b>5:15 P.M.</b> (5 min.)	<b>CAC Demographic Report</b>	<p>CAC Demographic Report: 2024</p> <p>Demographic data shared on screen from the CAC Demographic Survey given out last month</p> <ul style="list-style-type: none"> <li>• CAC group agrees that survey data can be shared with OHA</li> </ul>	Shanna Moon
<b>5:20 P.M.</b> (60 min.)	<b>Funding Review</b>	<p>RFP Process</p> <p>CAC group reviewed the 2024 Joint Spring RFP Funding Recommendations shared on screen, also in each packet</p> <ul style="list-style-type: none"> <li>• 50 applications were received and reviewed</li> <li>• 8 applications were pushed forward for CHIP funding by the review committee</li> <li>• \$100K in CHIP funds available</li> <li>• Updates to three programs changed to EL funding today</li> </ul> <p>Group discussed what would happen if all of the funds were not allocated to grants today. The remaining money could be used to identify another need in the community associated with the Community Health Improvement Plan and be used to fund a fully separate program. Spending the funds in a way that aligns with the Strategic Plan and the CHIP would be supported.</p> <p>Group discussed concerns whether or not to fund their lower scoring grant application that would meet the needs and concerns in the West Valley.</p>	Shanna Moon Emily Johnson

Time	Topic(s)	Details / Notes / Action Items	Name
		<ul style="list-style-type: none"> <li>• There was significant support with grant application process from the individual TA sessions the CCO staff, plus community resource including RFP webinar, and still scored on the lower end.</li> <li>• Supporting the applicant in question would support other organizations indirectly, that the project in question has been leaning on to support their program.</li> <li>• Concerns about vague descriptions on budget worksheet</li> <li>• Liability insurance listed as a need – could partner with the food bank and do the same work without needing funding</li> </ul> <p>Group also discussed the high need for children / family resources in the West Valley. All in agreement to fund the grant project in question.</p> <p>Group reviewed SHARE grant applications and data although the CAC does not have responsibility for making definite decisions about these applications. CAC reviewed to bring concerns or advocate for during the final review process of the Board of Directors.</p> <ul style="list-style-type: none"> <li>• Member comments that they would like to advocate for the applications/projects that prioritize people w/ disabilities – the developmental disability community is a marginalized population and more funding has been pushed into the Spanish speaking community in a disproportionate manner</li> </ul>	
<b>6: 20 P.M.</b> (10 min.)	<b>Vote</b>	<b>Funding Recommendations</b>  Group used Robert’s Rule and Jeff moved to fund the following 5 CHIP grant applications, all were second and no abstains given  Next steps are to take approvals from the CAC to the Board of Directors for the final vote and decision. The CAC will be notified on final decision from the Board and updates will be given on how the programs are doing once awarded funding.	Emily Johnson
<b>6:30 P.M.</b> (10 min.)	<b>OHA Update(s) Registro y actualizaciones</b>	Innovator Agent  Innovator Agent Update will be shared out via email	Kristitty Zamora-Polanco
<b>6:40 P.M.</b> (10 min.)	<b>Early Learning Updates</b>	Service Integration Specialist No update given	Maribel Dobbins
<b>6:50 P.M.</b> (10 min.)	<b>Action Item Update(s) and Review</b>	Reminders (Recordatorio) Captured Action Items (Capturar los puntos de acción) <ul style="list-style-type: none"> <li>• No Captured Action Items</li> </ul>	Emily Johnson

Time	Topic(s)	Details / Notes / Action Items	Name
7:04 P.M.	<b>Adjourn Cierre</b>	For the Good of the Order (Por el bien del orden)	Shanna Moon

**Next CAC Meeting: July 9, 2024 5:00 P.M. to 7:00 P.M.**

*Respectfully submitted,  
Deedee Bloomer, YCCO Integrated Systems Coordinator*