

# AGENDA



**CAC Meeting / de la reunión**  
**Tuesday, January 16, 2024**  
**5:00 P.M. – 7:00 P.M.**

**Facilitator / Facilitadora: Shanna Moon**  
**Timekeeper / A cargo del tiempo: Emily Johnson**  
**Scribe / Escriba: Deedee Bloomer**

<p><b>Location: Hybrid</b> <b>Lugar:</b></p> <p><b>Dial-In:</b> <b>Llamar a la reunión:</b></p>	<p><b>Zoom Meeting / Reunión de Zoom:</b> <a href="https://zoom.us/j/95563486972">https://zoom.us/j/95563486972</a>                  Or In-Person at: 819 NE 3rd St., McMinnville OR 97128</p> <p><b>Meeting ID / ID de la Reunión:</b> 955 6348 6972  <b>Dial in / Llamar:</b> +1 253 215 8782</p> <p>Cell Phone controls / Controles del teléfono celular:                  Press / Presione: *6 mute(silenciar) / unmute(reactivar el micrófono)                  *9 raise your hand(para levantar la mano)</p>
<p><b>Attendees:</b> <b>Asistentes:</b></p>	<p>Alisha Overstreet, Cassie MacPherson, *Chris Trunde, *Clay Peterson, *Dan Cushing, *DeAnn Carr, Deedee Bloomer, Emily Johnson, *Esmeralda Fajardo, Guadalupe Vega, *Hope Caldwell, Jeff White, Jeanne McCarty, Jenefar de Leon Cossey, Jenna Harms, *Jennifer Richter, *Jill Roe, Kristty Zamora-Polanco, *Larry Soderberg, *Laura Bivens, Maribel Dobbins, *Robin Ferrel, *Seamus McCarthy, Shanna Moon, Shannon Buckmaster, Shay Mooster, Suey Linzmeier, Theresa Whitesides, Tyler Hartman</p>
<p><b>Review</b> <b>Materials:</b> <b>Revisión de</b> <b>Materiales:</b></p>	<ul style="list-style-type: none"> <li>• Agenda / Programa</li> <li>• Executive Brief / Resumen ejecutivo</li> </ul>
<p><b>Meeting Norms:</b> <b>Normas de la reunión:</b></p>	<p><b>CARE</b></p> <p>Courtesy: respecting time &amp; each other                  Agenda: staying on topic                  Roles: taking responsibility, prepare by reviewing materials                  Evaluation: meeting the goal and following norms</p> <p><b>ATENCIÓN</b></p> <p>Cortesía: respetar el tiempo y a los demás                  Programa: mantenerse en el tema de la conversación                  Papeles: asumir responsabilidad, prepararse revisando los materiales                  Evaluación: alcance de objetivos y cumplimiento de las normas</p>

**(A) Action / Acción, (D) Decision / Decisión, (I) Informational / Informativo, (P) Presentation or Handout / Presentación o Folleto**

Time	Topic(s)	Details / Notes / Action Items	Name
<p><b>5:00 P.M.</b> (10 mins.)</p>	<p><b>Welcome</b> <b>Bienvenidos</b></p>	<p>Welcome/Introductions/Review Agenda</p> <ul style="list-style-type: none"> <li>• Jeff announced that he is looking for a new co-chair – open seat within the CAC</li> </ul>	<p>Emily Johnson</p>

<p><b>5:10 P.M.</b> (10 mins.)</p>	<p><b>New Member Introduction</b></p>	<p>Review, Vote, Welcome</p> <p>Teresa Whiteside has applied to be a new member of the Yamhill Community Care CAC</p> <p>The CAC group review her application and recommend her membership to the selection committee</p> <ul style="list-style-type: none"> <li>• Quorum obtained – all CAC voting members voted in favor of adding Teresa Whiteside a new member</li> </ul>	<p>Shanna Moon</p>
<p><b>5:20 P.M.</b> (30 mins.)</p>	<p><b>Plan Updates</b></p>	<p>IHM (Integrated Health Management) Update</p> <p>Jenna gave an update around the IHM transition. (Integrated Health Management Update slide deck shown)</p> <p>Feedback or questions:</p> <ul style="list-style-type: none"> <li>• How do we address potential privacy concerns around who is accessing members information in this new system <ul style="list-style-type: none"> <li>○ The Helios platform is fully HIPAA compliant with stringent user management <ul style="list-style-type: none"> <li>• There is a change log on the back end</li> <li>• Every login, click and function is logged and can be tracked</li> </ul> </li> <li>○ Exploring the second phase which will be a provider portal <ul style="list-style-type: none"> <li>• Privacy of information is top of mind</li> </ul> </li> </ul> </li> <li>• How is the transition going? <ul style="list-style-type: none"> <li>○ This has been a good transition – the hiccups that have been identified are a normal part of the transition</li> <li>○ As of Friday, 2 weeks in, staying on track of service authorization requests</li> <li>○ Starting to get member testimonies</li> <li>○ Thursday will be our first new and improved Multi-Disciplinary Team (MDT) meeting where we will bring providers and members together</li> </ul> </li> </ul>	<p>Jenna Harms</p>

<p><b>5:20 P.M.</b> (30 mins.)</p>	<p><b>Plan Updates</b></p>	<p>HRSN (Health-Related Social Needs) Update</p> <p>Emily gave the CAC an overview of the HRSN upcoming changes. (HRSN Presentation slide deck shared)</p> <p>Feedback or questions:</p> <ul style="list-style-type: none"> <li>• No feedback/questions</li> </ul>	<p>Emily Johnson</p>
<p><b>5:50 P.M.</b> (10 mins.)</p>	<p><b>Recruitment Video</b></p>	<p>Feedback for CAC recruitment video</p> <p>Shanna and Jenefar shared the CAC recruitment video they have been working on. There are several versions of the video with the long version living on the YCCO website</p> <p>Feedback or questions:</p> <ul style="list-style-type: none"> <li>• Liked seeing local community members</li> <li>• Almost every community in Yamhill was mentioned in the video – that’s great</li> <li>• Jeff was startled at how serious he came across in the video – serious tone</li> <li>• It was great to mention the accommodations for volunteers</li> <li>• The video of Jeff looks very professional</li> <li>• Music was a tad overpowering at a few point in the video</li> <li>• Jeff was cut off when speaking at a couple of different times <ul style="list-style-type: none"> <li>○ At about 3 minutes and 30 seconds is one point</li> </ul> </li> <li>• Not sure if it appeals to the younger generation</li> <li>• Listing the CAC accommodations for members at the meeting last in the video is a good move as this is one of the last things people will see and remember</li> <li>• Emily has a minor list of edits</li> <li>• A clip or pic from the meeting with the zoom and in-person (the board room) would be good to add</li> </ul> <p><b>Action Item</b> - Shanna to send video link out to CAC members for further</p>	<p>Jenefar de Leon Cossey, Shanna Moon</p>

		review and edit time	
<b>6:00 P.M.</b> (20 mins.)	<b>CAC Member Charter &amp; Board Presentation</b>	<p>Review updates to CAC Member Charter</p> <p>Questions:</p> <ul style="list-style-type: none"> <li>• Does the Board have to approve any charter changes? <ul style="list-style-type: none"> <li>○ Yes, and that would be the time to have the CAC Board Teaching Tool presentation ready</li> <li>○ The CAC is on the February Board agenda</li> </ul> </li> <li>• We can include the updated CAC Charter at the March consent agenda</li> </ul> <p>Feedback for CAC Board presentation</p> <p>Shanna shared the CAC BoD Teaching Tool slide deck. This slide deck will be shared with the Board of Directors to introduce them to the CAC and the vision of the CAC</p> <p>Feedback or questions:</p> <ul style="list-style-type: none"> <li>• Deliverables is appropriate word/topic</li> <li>• Love this</li> <li>• What does “define” and advocate for innovation mean?</li> <li>• Break up pyramid in different colors with all three topics</li> <li>• A few typos</li> <li>• Functions as a great teaching tool</li> </ul>	<p>Emily Johnson</p> <p>Shanna Moon</p>
<b>6:20 P.M.</b> (15 mins.)	<b>CAC 2024</b>	<p>Subcommittee and planning meeting</p> <p>Site visits</p> <p>Topics &amp; Trainings</p> <ul style="list-style-type: none"> <li>• Did not cover these three topics above at this meeting</li> </ul> <p>CAC meeting date change</p> <p>A new meeting date is needed for the CAC as it is becoming more integrated with the Board in terms of sharing information that will inform Board decisions. Right now, the CAC meets</p>	<p>Emily Johnson</p> <p>Shanna Moon</p>

<p><b>6:20 P.M.</b> (15 mins.)</p>	<p><b>CAC 2024</b></p>	<p>the day after the Board meeting. This can result in some tricky timeline situations when it comes to funding decisions</p> <p>The CAC group discussed a new meeting time and day of the month and decided that the second Tuesday of the month from 5:00 PM to 7:00 PM would work for most everyone. Next month's meeting will be held at the new date and time.</p> <p><b>Action Item:</b> Send out new calendar invites.</p> <ul style="list-style-type: none"> <li>○ Next CAC Meeting: Tuesday, February 13, 2024 from 5:00 PM to 7:00 PM</li> </ul>	<p>Shanna Moon</p>
<p><b>6:35 P.M.</b> (10 mins.)</p>	<p><b>OHA Update(s) Registro y actualizaciones</b></p>	<p>Innovator Agent Slide deck sent out through email for review</p>	<p>Kristty Zamora-Polanco</p>
<p><b>6:45 P.M.</b> (10 mins.)</p>	<p><b>Early Learning Updates</b></p>	<p>Service Integration Specialist No updates reported</p>	<p>Maribel Dobbins</p>
<p><b>6:55 P.M.</b> (5 mins.)</p>	<p><b>Action Item Update(s) and Review</b></p>	<p>Reminders (Recordatorio) <b>Captured Action Items</b> (Capturar los puntos de acción)</p> <ul style="list-style-type: none"> <li>• Shanna Moon to share out the CAC Recruitment video and Board Teaching Tool slide deck to allow more time for edits</li> <li>• Send out new CAC meeting calendar invites</li> </ul>	<p>Shanna Moon</p>
<p><b>7:00 P.M.</b></p>	<p><b>Adjourn Cierre</b></p>	<p>For the Good of the Order (Por el bien del orden)</p>	<p>Emily Johnson</p>

Next CAC Meeting: February TBD 5:00 P.M. to 7:00 P.M.

*Respectfully submitted,  
Deedee Bloomer, Integrated Systems Coordinator*