

MINUTES



Community Advisory Council (CAC) Meeting
Tuesday, May 17, 2022
5:30 P.M. – 7:30 P.M.

Facilitator(s): Emily Johnson
Timekeeper: Emily Johnson
Scribe: Deedee Bloomer

Location:	Zoom Meeting: https://zoom.us/j/95563486972	Cell Phone controls:
Dial-In:	Meeting ID: 955 6348 6972	Press *6 to mute/unmute
	Dial in: +1 (253) 215-8782	Press *9 raise your hand
Attendees: * denotes absent	Alexis Avery, Alisha Overstreet*, Chris Trunde*, Christina Cortez-Bannick*, Christina Le, Clay Peterson*, DeAnn Carr*, Deedee Bloomer, Emily Johnson, Guadalupe Vega*, Jeff White, Jenna Harms*, Jennifer Richter*, Jessica Palacios, Jill Roe*, Jim Rickards*, Larry Soderberg*, Laura Wood*, Michelle Dignan*, Rubi Ramirez, Seamus McCarthy*, Suey Linzmeier*, Tyler Hartman, Kristty Zamora-Polanco	
Guest Attendees:	Maria Layne - Spanish Interpreter Guillermo - Spanish Interpreter Eva Hales – Yamhill Valley Community Doulas Alyson Larkin – Yamhill Valley Community Doulas	
Review Materials:	<ul style="list-style-type: none"> Agenda 	
Meeting Norms:	CARE Courtesy: respecting time & each other Agenda: staying on topic Roles: taking responsibility, prepare by reviewing materials Evaluation: meeting the goal and following norms	

(A) Action (D) Decision, (I) Informational, (P) Presentation or Handout

Time	Topic(s)	Details / Notes / Action Items	Name
Tiempo Duración		Detalles	
5:30 P.M. (10 mins.)	Welcome Bienvenidos	Welcome, Roll Call, and Review Agenda <ul style="list-style-type: none"> New technology in board room <ul style="list-style-type: none"> Big screen is hard to see individual faces Emily and Deedee logged in on their own computers and showed cameras – group liked this and said it was much easier to see Sound picks up everything in room – including people eating Hybrid meetings – How many would come into the office? <ul style="list-style-type: none"> July would be the target 	Emily Johnson

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Tiempo Duración		Detalles	
5:30 P.M. (10 mins.) continued	Welcome Bienvenidos	<ul style="list-style-type: none"> ○ 1 – Yes, 1 – Flexible, 2 – Stay Home ● The CAC will start using the Govenda platform- used to store documents and meeting recordings <ul style="list-style-type: none"> ○ Still plan to send out agenda via email ● Summer schedules 	Emily Johnson
5:40 P.M. (30 mins)	Doula Program Presentation	<p>Yamhill Valley Community Doulas - reporting out how their CHIP grant funds were used</p> <ul style="list-style-type: none"> ● Slide deck presentation shared ● Just received their determination letter – officially a non-profit organization ● In the process of creating a Provider Agreement Proposal for YCCO <p>Group to talk about continued support</p> <ul style="list-style-type: none"> ○ CAC voting members, although small group today, shows support and recommends funding the Doulas program moving forward 	Eva Hales Alyson Larkin
6:10 P.M. (20 mins.)	Member Toolkit Review	<p>Language Access Toolkit is to educate and instruct members on how to get the language services they need and have a right to</p> <ul style="list-style-type: none"> ● Need CAC members approval to be able to send out to OHA for review/approval ● Compile strategies to get toolkit into the community after approval from OHA ● Member Language Access Toolkit slides shared with CAC members <ul style="list-style-type: none"> ○ Can be shared out in a Word document to anyone who wished to make some edits ● The toolkit will be translated in the top 6 to 10 languages in this community ● Would copies be available to providers? <ul style="list-style-type: none"> ○ Send to clinics, smaller provider practices, pharmacies, provider network, THW community ● CAC voting members are in agreement to send this document to OHA for final approval and recommends dissemination throughout the community 	Emily Johnson / Christina Le
6:30 P.M. (10 mins.)	SHARE Update	<p>Final reports coming in from SHARE</p> <ul style="list-style-type: none"> ● The Sheridan Housing Project and YCAP Turnkey Programs were supported by SHARE 	Emily Johnson

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6:30 P.M. (10 mins.) continued	SHARE Update	<ul style="list-style-type: none"> ○ 52 people have been housed through the YCAP Turnkey program <ul style="list-style-type: none"> ● 95% are YCCO members ● Assessment being done to see if these members are accessing care ● Trying to utilize this program to get more wrap-around support for these people ● The HHS Sheridan Housing Project has opened and filled all 32 available units <ul style="list-style-type: none"> ○ There is a waiting list for the rest of the units that have been built and set up with staggered entry ○ Full-time Peer Support person on site who does intakes with everyone there ● The Finance Committee has approved another cycle to continue funding for the HHS Housing Project and expand the funding for the new Housing Authority, McMinnville based, housing complex ● CAC group approves to move this forward 	Emily Johnson
6:40 P.M. (15 mins.)	Demographic Survey	<p>Annual CAC Demographic Survey shared with the group</p> <ul style="list-style-type: none"> ● https://www.surveymonkey.com/r/JWWTGTD ● Please take the survey by the end of the night if possible ● Purpose of the survey is to make sure this group is representative of the community we serve 	Emily Johnson
6:55 P.M. (20 mins.)	Check-In and Updates	<p>Early Learning Updates –</p> <ul style="list-style-type: none"> ● Community Picnics – for families with children ages 2 to 5 years of age, older siblings welcome <ul style="list-style-type: none"> ○ West Valley Picnic, 6/27/2022 ○ McMinnville Picnic, 7/13/2022 ○ Newberg Picnic, 8/09/2022 ● Promoting Preschool Promise – No wrong door approach <ul style="list-style-type: none"> ○ Free or low cost ○ Promotional materials include <ul style="list-style-type: none"> ● Post cards ● Yard signs ● Agency flyer ● Tri-fold flyer 	Rubi Ramirez

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6:55 P.M. (20 mins.) continued	Check-In and Updates	<ul style="list-style-type: none"> • Newspaper ad • Radio ad <p>Innovator Agent –</p> <ul style="list-style-type: none"> • May 2022 OHA IA document shared during Innovator Agent update • Covid-19 Briefing by Dr. Dean Sidelinger tomorrow May 18, 2022 at 11:00 A.M. • 5-11 year old Covid-19 booster shots were approved by the FDA today 	Rubi Ramirez Kristty Zamora-Polanco
7:15 P.M. (5 mins.)	Meeting Wrap-Up	Reminders: Captured Action Items For the Good of the Order	All
7:20 P.M.	Adjourn Cierre		Emily Johnson

Next Community Advisory Council (CAC) Meeting: June 28, 2022, 5:30 P.M. – 7:30 P.M.

Respectfully submitted,

Deedee Bloomer, YCCO Administrative Assistant